

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING AGENDA

**AUGUST 9, 2016**

**9/10 CENTER AUDITORIUM**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President

*(Operations Committee)*

Ann M. Wuertz, Vice President

*(Education & Policy Committees)*

Stuart C. N. Deets

*(Finance Committee)*

Brenda L. Geist

*(Operations Committee)*

Bashera Grove

*(Policy Committee)*

James Hills

*(Education & Finance Committees)*

Laurie C. Knecht

*(Operations Committee)*

Thomas Siedenbuehl

*(Finance & Policy Committees)*

Deborah L. Thompson

*(Education Committee)*

#### **General Counsel**

Judy Shopp, Esquire

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools

Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning

Ronald G. Kabonick, Director of Business Administration & School Board Secretary

Dr. Siobhan Leavy, Director of Pupil Services

Jason Palaia, Director of Elementary Education & Special Education (K-5)

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

- A. **CONSENT AGENDA** (*Dean Snyder, Board President*)  
**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. **Financial Statements**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented.

- C. **Apex Learning - Contract**  
**RECOMMENDED MOTION:** That the Board of School Directors renew the contract with Apex Learning for digital curriculum for Cyber School students, in the amount of \$19,250.00, as presented.

- D. **School Messenger – Contract Renewal**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the renewal contract with School Messenger Notification Services in the amount of \$14,000.00, as presented.

- E. **School Messenger Classroom Messaging - Contract**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the contract for the addition of Classroom Messaging, in the amount of \$2,608.50, which includes set-up and training, as presented.

- F. **Wrestling Tournament**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the overnight trip, entrance and participation of the CASD Wrestling Team into the War on the Shore Wrestling Tournament, as presented.

- G. **Adjudication - Student 17000325**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adjudication for student 17000325, as presented.

- H. Adjudication - Student 10011291**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adjudication for student 10011291, as presented.
- I. Memorandum of Understanding – R. S. V. P.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between RSVP and CASD to provide literacy volunteers, at no cost to the District, pending approval of General Counsel.
- J. Policy 247 – Anti-Hazing**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the changes to Policy 247, Anti-Hazing, as presented. (*Enclosure*)
- K. Approval of 2016-2017 Bus Runs**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the list of bus runs for 2016-2017, as presented.
- L. Request to Waive Fees – Summer League for Youth - Black Top Classics**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request from Black Top Classics to waive fees for a Summer League for Youth at Scott Middle School, as presented.
- M. Addendum to the Lease – Anti-Discrimination Clause**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the addendum to the Art Partners, Coatesville Youth Initiative, Newlin Foundation, Lincoln University, and the Y.M.C.A. leases to include an anti-discrimination clause, as presented.
- N. Coatesville Area School District Cyber Academy**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Coatesville Area School District Cyber Academy as the official name for the CASD Cyber Academy/Alternative Education. For purposes of clarity and completeness in the School District’s records, the Turning Point Program was never approved by the Board.
- O. Change Order No. 16-129, CO1 – 9/10 Center - Gettle**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Change Order No. 16-129, CO1, in the amount of \$3,978.00, to install a wall-mounted IDF cabinet in the 9/10 Center.
- P. Change Order No. 6014-80-003 – 9/10 Center – Perrotto Builders, Inc.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Change Order No. 6014-80-003 to provide an extension of time to September 30, 2016 to Perrotto Builders, Ltd. due to storefront procurement lead times not caused by Perrotto.
- Q. Policy Manual**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to the Coatesville Area School District’s Public Safety Department Standard Operations and Procedures Manual, as presented, pending review and approval of General Counsel.

- R. Purchase Services for Supervisor of Police and Security**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Security Services agreement with Schaad Detective Agency to provide Director of Public and School Safety to perform supervisory services over police and security, as presented, pending review of General Counsel.
- S. Amendment to Transportation Contract**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the amendment to the Transportation Service Agreement to permit the use of audio and video equipment.
- T. BerkOne, Inc. – Agreement**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement between BerkOne, Inc. and CASD to provide printing and mailing services for bus run information, as presented.
- U. Organization Chart Revisions**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to the organization chart to denote outsourced security and outsourced management of school and public safety, as well as the addition of the Athletic Director, as presented.
- V. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:
- a. CATA
    - 1) Gibson, Rachel, Special Education Teacher at Coatesville Area High School 9/10 Center. Letter Dated: 7/20/2016. Reason: Personal. Effective: 7/20/2016, 60 Day Hold.
  - b. CATSS
    - 1) Ernest, Joleen, Library Secretary for South Brandywine Middle School. Letter Dated: 7/14/2016. Reason: Retirement. Effective: 8/1/2016.
  - c. FEDERATION
    - 1) Hoopes, Arthur, Custodian for Friendship Elementary School. Letter Dated: 7/29/2016. Reason: Retirement. Effective: 8/11/2016.
  - d. EXTRA DUTY
    - 1) Reed, Alexander, Assistant Basketball Coach for Coatesville Area Senior High School. Letter Dated: 7/22/2016. Reason: Personal. Effective: 7/22/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Fichter, Emily, Special Education Teacher for Rainbow Elementary School. Posted: 7/19/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Elementary Education, York College. Certification: Special Education PK-8, Elementary PK-4. Effective: 2016-2017 School Year. SP4: Staff.
- 2) Hineman, Allyson, Special Education Teacher for Coatesville Area Senior High School 9/10 Center. Posted: 3/29/2016. Salary: \$47,633. Step: 5. Level: B. Temporary Professional Contract. Degree: BA—Early Childhood Education, Neumann University. Certification: Special Education PK-12, Elementary K-6. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Johnson, Christina, Special Education Teacher for Reeceville Elementary School. Posted: 6/22/2016. Salary: \$49,933. Step: 1. Level: M. Temporary Professional Contract. Degree: MA—Education with Autism Endorsement, LaSalle University. BS—Elementary Education, University of Scranton. Certification: Special Education N-12, Elementary K-6, Bus-Computer Info Technology. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 4) Miller, Karena, Temporary Substitute Guidance Counselor for Rainbow Elementary School. Salary: \$48,533. Step: 3. Level: M. Temporary Substitute Employee. Degree: M.Ed.—School Counseling, Loyola University. BS—Marketing, University of Maryland. Certification: Elementary and Secondary School Counselor PK-12. Effective: 8/23/2016—6/9/2017. SP4: Staff.
- 5) Miller, Victoria, Preschool Teacher for Gordon Education Center. Posted: 7/13/2016. Salary: \$44,933. Step: 2. Level: B. Temporary Professional Contract. Degree: BS—Elementary Education, Penn State. Certification: Elementary K-6, Early Childhood N-3. SP4: Approved. Pending 168 Forms.
- 6) Sorbicki, Christopher, Special Education Teacher for Coatesville Area Senior High School 9/10 Center. Posted: 5/10/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Earth/Science, Bloomsburg University. Certification: Special Education 7-12, Earth and Space Science 7-12. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 7) Stem, Sami, Special Education Co-Teacher for Coatesville Area Senior High School. Posted: 12/2/2015. Salary: \$47,633. Step: 5. Level: B. Temporary Professional Contract. Degree: BS—Education, East Stroudsburg University. Certification: Special Education PK-12. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.

- 8) Wesolowski, Paula, Special Education Teacher for South Brandywine Middle School. Posted: 7/5/2016. Salary: \$45,133. Step: 1. Level: M. Temporary Professional Contract. Degree: MS—Special Education, Wilmington University. BS—Music Education, Wheaton College. Certification: Special Education PK-12, Grades PK-4, Grades 4-8 (All Subjects 4-6, English Language Arts and Reading 7-8), Music PK-12. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Abele, Maureen, Secretary for North Brandywine Middle School. Posted: 3/11/2016. Salary: \$15/Hour. Effective: 8/15/2016. SP4: Approved. Pending 168 Forms.
- 2) Bernardo, Jaclyn, Secretary for East Fallowfield Elementary School. Posted: 3/11/2016. Salary: \$15/Hour. Effective: 8/1/2016. SP4: Staff.
- 3) Sheller, Gabrielle, Receptionist for Coatesville Area School District. Posted: 3/11/2016. Salary: \$15/Hour. Effective: 8/1/2016. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Bowyer, Jeffrey, Assistant Wrestling Coach for Coatesville Area Senior High School. Posted: 5/27/2016. Salary: \$3,817.61. Effective: 2016—2017 School Year. SP4: Staff.
- 2) Glah, Sarah, Cross Country Coach for South Brandywine Middle School. Posted: 6/16/2016. Salary: \$2,062.75. Effective: 2016—2017 School Year. SP4: Staff.
- 3) Gonzalez-Quyano, Ana Laura, Assistant Girls' Tennis Coach for Coatesville Area Senior High School. Posted: 7/5/2016. Salary: \$1,875.58. Effective: 2016—2017 School Year. SP4: Staff.
- 4) Hafele, Stephen, Assistant Football Coach for South Brandywine Middle School. Posted: 6/2/2016. Salary: \$2,499.75. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 5) Jones, Kenneth, Academic Advisor for Coatesville Area Senior High School. Posted: 6/28/2016. Salary: \$3,075. Effective: 2016—2017 School Year. SP4: Staff.

3. Leave(s) of Absence

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Dimitri, Lauren, Teacher for Friendship Elementary School. Effective: 8/29/2016—12/22/2016.

- 2) Russo, Maria, Teacher for Coatesville Area Senior High School. Effective: 8/23/2016—10/21/2016.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) McKim, Lena, move from Social Studies Teacher for North Brandywine Middle School to Social Studies Teacher for Coatesville Area Senior High School. Effective: 2016—2017 School Year.

**5. Creation of New Positions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of two (2) Title I Reading Specialists to be funded by Title I grant money for the duration of the 2016-2017 school year.

**W. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Human Resources Addendum, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Cook, Laurie, 6.5 Hour Special Education One on One Aide for Coatesville Area Senior High School 9/10 Center. Letter Dated: 8/8/2016. Reason: Personal. Effective: 8/22/2016.
- 2) Trolio, Natalie, 6.5 Aide for Rainbow Elementary. Letter Dated: 7/29/2016. Reason: Personal. Effective: 7/29/2016.

b. FEDERATION

- 1) Corbitt, Vincent, B-Custodian for Coatesville High School. Letter Dated: 7/27/2016. Reason: Personal. Effective: 8/12/2016.

c. EXTRA DUTY

- 1) Glah, Sarah, 8<sup>th</sup> Grade Girls Soccer Coach for Scott Middle School. Letter Dated: 8/4/2016. Reason: Personal. Effective: 8/4/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Roberts, Eugenia, Principal for Coatesville Area School District Cyber Academy. For purposes of clarity and completeness in the School District's records, the last Board approved position for Ms. Roberts was as a Principal for Gordon Education Center, but Ms. Roberts has been functioning in the position of Principal of the Cyber Academy. Salary: \$118,026.10. Degree: Ed.D—Education/Leadership, Wilmington University. MS—Education, Widener University. BS—Criminal Justice/Sociology, University of Delaware. Certification: Principal K-12, Home and School Visitor.
- 2) Leavey, Siobhan, Director of Pupil Services for Coatesville Area School District. Posted: 10/30/2015. Salary: \$128,000. Degree: Ed.D—Educational Leadership, Immaculata University. MS—Elementary Education, St. Joseph's University. MS—Environmental and Safety, St. Joseph's University. BS—Public Administration, St. Joseph's University. Certification: Elementary K-6, Principal K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) Douglas, Itasha, ESL Teacher for Rainbow Elementary. Posted: 7/05/2016. Salary: \$79,333. Step: 14. Level: M+60. Tenured Professional Contract. Degree: BA History & Spanish, University of Maryland; MA History, West Chester University; Doctorate Philosophy, Education and Higher Education Administration, Capella University. Spanish PK-12, Social Studies 7-12, ESL K-12, Principal K-12 Certifications. Effective: 2016-2017 School Year. Professional Contract. Internal Candidate.
- 2) Kontopodias, Kaitlyn, Special Education Teacher for Coatesville Area Senior High School 9/10 Center. Posted: 2/1/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Special Education/Elementary Education, Kutztown University. Certifications: Elementary K-6, Special Education N-12. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Gober, Nancy, Preschool Teacher for Gordon Education Center. Posted: 7/13/2016. Salary: \$45,133. Step: 1. Level: M. Temporary Professional Contract. Degree: MS—Early Childhood Education, Arcadia University. BA—Early Childhood Education, Neumann University. Certifications: Early Childhood N-3, Elementary K-6. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 4) Hinkleman, Stephanie, Preschool Teacher for Gordon Education Center. Posted: 7/13/2016. Salary: \$46,133. Step: 1. Level: M. Temporary Professional Contract. Degree: MS—Education, Cabrini College. BS—Urban Early and Middle Childhood Education, Penn State University. Certifications: Elementary K-6, Early Childhood N-3. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 5) Kamara, Kara, Special Education Teacher for King's Highway Elementary School. Posted: 7/14/2016. Salary: \$51,233. Step: 4. Level: M. Temporary Professional Contract. Degree: MS—Education, St. Joe's University. BA—Psychology, West Chester University. Certifications: Elementary K-6, Special Education N-12. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.



- 6) McKay, Todd, World Language Teacher for Coatesville Area Senior High School. Posted: 07/15/2016. Salary: \$78,633. Step 17, Level: M. Professional Contract. Degree: Salary: 78,633 (M Step 17). Degree: BS Education, Spanish, West Chester University; MS Education Spanish, West Chester University. Spanish PK-12 Certification. Effective: 2016-2017 School Year. SP4: Approved. Pending 168s. Professional Contract.
- 7) Schlosser, Thora, Special Education Teacher for Coatesville Area Senior High School. Posted: 12/2/2015. Salary: \$44,933. Step: 2. Level: B. Temporary Professional Contract. Degree: BS—Health and Physical Education, West Chester University. Certifications: Special Education PK-12, Elementary K-6. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 8) Stine, Heather, Elementary Teacher for Caln Elementary School. Posted: 7/21/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Early Childhood Education, St. Joseph’s University. Certifications: PK-4, Special Education PK-8. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 9) Sturgeon, Kathleen, Elementary Teacher for Caln Elementary School. Posted: 7/21/2016. Salary: \$44,933. Step: 2. Level: B. Temporary Professional Contract. Degree: BS—Elementary/Special Education, Temple University. Certifications: Special Education PK-12, Elementary K-6. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 10) Taggart, Amber, Preschool Teacher for Gordon Education Center. Posted: 7/13/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Education, Millersville University. Certifications: Early Childhood PK-4, Special Education PK-8. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 11) Yi, James, Elementary Teacher for Caln Elementary School. Posted: 5/12/2016. Salary: \$43,133. Step: 1. Level: B. Temporary Professional Contract. Degree: BS—Elementary Education/Early Childhood Education, Temple University. Certifications: Elementary K-6, Early Childhood N-3. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Brazzle, Steve, Assistant Varsity Football Coach for Coatesville Area Senior High School. Posted: 7/12/2016. Salary: \$4,062.14. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.

d. VOLUNTEER

- 1) Cantafio, James, Volunteer Football Coach for Coatesville Area Senior High School. Effective: 2016—2017 School Year. SP4: Approved.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Hydutsky, Domenica, Teacher for Scott Middle School. Effective: 9/12/2016—12/23/2016.

b. FEDERATION

- 1) Ross, Rick, Head Custodian for Scott Middle School. Effective: 7/25/16—9/15/16.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. ADMINISTRATION

- 2) Miles, Bridgette, move from Assistant Principal for North Brandywine Middle School to Preschool Administrator (Assistant Principal) for Gordon Education Center. Effective: 2016—2017 School Year.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2016 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*